

25<sup>th</sup> September 2020



**SAFFRON**  
ACADEMY TRUST

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Ms Caroline Derbyshire

To all Parents, Carers & Colleagues  
Saffron Walden County High School

Dear Parents, Carers & Colleagues,

At Saffron Academy Trust we are, from Monday 28<sup>th</sup> September, increasing our expectation that staff and students in our secondary schools wear face coverings in the following circumstances around school. We now **strongly recommend** that staff and students wear face coverings for their own protection and that of others:

In corridors as they move around the school

In any crowded indoor social areas

This change in our expectation comes in response to 2 things:

1. A confirmed case of Covid-19 in a Saffron Academy Trust secondary school
2. The announcement by the Prime Minister this week that more stringent measures are now needed to combat the virus as cases of coronavirus across the country once more are on the rise.

All students who use public transport to travel to school **must** wear a face covering whilst travelling on a bus or train. Students are not required to wear a face covering in classrooms during lessons.

Safe wearing of face coverings requires cleaning of hands (either by handwashing, or the use of hand sanitiser) before and after touching the face covering– including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully. Further detailed government guidance on the safe use of face coverings can be found here: [how to put on, remove, store and dispose of face coverings](#)

I hope you will continue to support us in our endeavours to keep everyone in our school communities as safe as we can so that our schools can remain open by reinforcing this message with your children and ensuring that they bring a suitable face covering with them to school each day.

Yours sincerely,

**Caroline Derbyshire**  
CEO, Saffron Academy Trust