

# Level 2 CTEC Business & Higher Project Qualification

## What is the Course?

This route provides an ideal stepping stone into the Sixth Form at SWCHS and/or to enter employment or an apprenticeship. The route is structured to enable you to retake GCSEs in English, Maths or both and to gain qualifications in Business and the Higher Project Qualification (HPQ). The Business Extended Certificate is a one-year course which is assessed completely by coursework assignments and gives you an overview of the world of business. The Higher Project Qualification will provide you with an opportunity to independently research and produce a project of your choice.



## What will I be studying?

In Business you will get the opportunity to set up and run your own business enterprise. You will learn how to deal with customers, calculate financial accounts, effectively communicate, work in a real business environment and understand how businesses operate ethically. In the HPQ you will research and develop skills in an area of your own personal interest.



## What can I do with the qualification?

It is a superb stepping stone onto Level 3 CTEC/ BTEC courses such as Health and Social Care, IT and, of course, Business.

It also prepares you for the world of work, equipping you with the necessary skills for an apprenticeship or direct employment.

## What do I study on the course?

• Accounting and Finance • Careers and Recruitment • Communication • Customer Service • Entrepreneurship • Motivation • Responsible Business Practice • Team Work • Your own area of study



## How is the course assessed?

The units are entirely assessed by coursework. You will be asked to use a variety of different methods to present your coursework, such as group work, role plays, individual projects, reports, discussions or presentations.

Immediate feedback on coursework is given throughout the one-year course, so you gain an up-to-date picture of your progress. This proves highly motivating, as do the small class sizes that allow for a high degree of personal support from teaching staff. Targets are given to each student and these are regularly monitored to ensure you keep on track.



## For further information please contact:

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SWCHS Sixth Form

