

CV Speak - Powerful Words to help your CV highlight your strengths

Look at this list of strong positive words. Do any describe your skills and achievements? These words represent CV Speak - they give a CV a positive and strong voice.

Accounted for	Improved
Achieved	Administered
Advised	Approved
Analysed	Assured
Conceived	Conducted
Controlled	Directed
Developed	Generated
Enabled	Monitored
Established	Motivated
Exceeded	Recommended
Facilitated	Supervised
Initiated	Implemented
Maintained	Managed
Organised	Resolved

Here are some adjectives you could use to describe yourself, maybe in your profile:

adaptable	capable
conscientious	consistent
efficient	resourceful
resilient	determined
self driven	self reliant
versatile	enterprising
organised	motivated

Can you think of anymore? If so, add them below to help you later.
