

Friday 24th June 2022 at 7pm, Sports Field at the back of school (doors open at 6.30pm)

<u>Ticket booking - please read these instructions fully before purchasing tickets</u>

Step 1

Tickets are £25 / each

You will need to pay for your tickets on Wisepay first, <u>before</u> completing the booking form. You will be asked for a Wisepay booking reference. Please make a note of this.

Tables are for a maximum of **10** people. You will be able to purchase up to 10 tickets if you wish to fill a table. Alternatively, you may purchase a smaller number of tickets for a table of **4** (these tables are limited, first come first served) <u>or</u> if you are purchasing a smaller number of tickets and wish to be seated at a large table with friends, please ensure you note the name of your friends on the **booking form** and we will do our best to seat you with your friends.

Please note, Wisepay offers the option of purchasing up to 20 tickets. We are only offering 10 tickets per table, per booking form. Please do not pay for more than 10 tickets in one transaction as these will not be accepted.

Step 2

Please complete the <u>online booking form here</u>. You will not be able to complete this booking form until you have paid for the tickets on Wisepay. You will receive a reference number by email once you have made your payment on Wisepay. This reference number needs to be noted on the booking form.

Please complete **all names and email addresses** for your table in order for all guests to receive a ticket to the event. If an email address is not provided tickets will be sent to the lead booking email.

Important information to read before attending

- This is an adult only event. Any guests not known to the school and who appear to be under 18 years old will require ID.
- No drinks to be brought onto the school site. Drinks must ONLY be purchased from our licensed bar.
- Guests are required to bring their own food or food can be purchased from www.bppcatering.com (further details on how to do this will be sent out soon).
- Tickets are non-refundable after 19th April 2022.

If you have any questions regarding this process, please do not hesitate to contact Adelle Priest, Assistant PA – assistantpa@swchs.net